



Form - V
(Refer clause (g) of sub-paragraph (1) of paragraph 3 of Scheme I)



BUREAU OF INDIAN STANDARDS

Product Certification Scheme

Application for Licence to use the Standard Mark

Full Name of Firm												
Office	Address										Tel	
											Fax	
Village/City	District	State	Country			Pin Code						
						E-Mail						

Factory	Address										Tel	
											Fax	
Village/City	District	State	Country			Pin Code						
						E-Mail						

Management	Name Designation				Name Designation						
	1				1						
	2				2						
	3				3						
4				4							
				Quality Control Incharge							
Contact Person		Name				Tel		E-mail			

Scale	Large	Correspondence Address	Office	Sector	Public
	MSME		Factory		Private

This application is being made to use the BIS Standard Mark () on :			
Product			
Indian Standard	IS Part Sec Year	Grade/Type/Class etc.	

Units of Production	Present Installed Capacity	Quantity	Value (₹)

Fee Details	Amount (₹)		Invoice No. with date	

Seal of Firm			Signature	
			Name	
PAN no. of Firm			Designation	
			Date of application	
		DIN no. (in case of director)		
		PAN no. (for other cases)		

Important : Application should be signed by CEO of the firm, or in his absence by authorized representative

Indicate availability of the following documents:

These documents are required to be submitted along with the application

Sr. No.	Document(s)	Yes/ No/ N.A.
1	Name and Address Proof of Office (Certificate from Registrar of Firm or Certificate from Directorate of Industries or Certificate from Industries Centre or Memorandum of Articles etc.)	
2	Name and Address Proof of Factory (Certificate from Registrar of Firm or Certificate from Directorate of Industries or Certificate from Industries Centre or Memorandum of Articles or Valid Lease deed showing lawful occupancy of the firm over the premises etc.)	
3	Valid MSME certificate, if applicable	
4	Auhtorized representative letter, in case application signed by person other than CEO of the firm	
5	Manufacturing Process Flow Chart	
6	Manufacturing Machinery list	
7	Whether, any manufacturing operation outsourced	
8	Agreement of outsourcing of manufacturing operation, if applicable	
9	Testing equipments list	
10	Any testing arrangment outside the factory	
11	Valid Calibration Certificates of Testing equipments	
12	In-house test report(s)	
13	Third party laboratory test report(s) as per Indian Standard, if applicable	

Note: For more details, you may please visit our website <https://www.bis.gov.in/>